

## How to Add a Pregnancy for Existing Members

**Sample case:** Case has two individuals: Maria Foster is the mother of Carry Foster and doesn't have any previously reported pregnancies on file.

As you log in, it will take you to the **Coverage Overview** screen. Here, you can review coverage details and contact information for the case.

**Step 1:** From the left panel, navigate to the **Report A Change** hyperlink

The screenshot displays the 'Coverage Overview' page in a test environment. At the top, there are navigation links for 'TennCare', 'TennCare Connect', 'FAQs', 'Translate', and a user welcome message. A 'LOGOUT' button is in the top right. The main content area is titled 'Coverage Overview' and features a left-hand navigation menu. In this menu, the 'Report A Change' link is highlighted with a red box and a red circle containing the number '1'. The main content area includes a 'Read Your Letters Online' section with a 'Get Started' button, a 'Household Coverage Details' table, and a 'Contact Information' section.

Name	Person ID	Case Number	Coverage Type	Status	Details
Maria Foster	259983105	120728731	TennCare Medicaid	Approved	View Details

**Contact Information**

HEAD OF HOUSEHOLD INFORMATION

Case Number  
120728731

Head of Household Name  
Maria Foster

Email  
tccsitemotwo@gmail.com

Home Address  
10 North Street  
Nashville, TN 37201

**Step 2:** Navigate to this screen and click on the **Report a Change** button alongside the case number linked to the Member Portal account

**TennCare** Division of TennCare Connect

FAQs | Translate | Welcome, Tccsitedmotwo Tccsitedmotwo | LOGOUT

THIS IS A TEST ENVIRONMENT - SIT

**Tccsitedmotwo**  
Tccsitedmotwo  
tccsitedmotwo@gmail.com

MY COVERAGE

- Coverage Dashboard
- Apply For Coverage
- Renew My Coverage
- Report A Change**

HOUSEHOLD DOCUMENTS

- My Documents
- My Letters
- My Submissions
- Dashboard Tutorial

## Report A Change

Case	Action
120728731	<b>REPORT A CHANGE</b> <span>2</span>

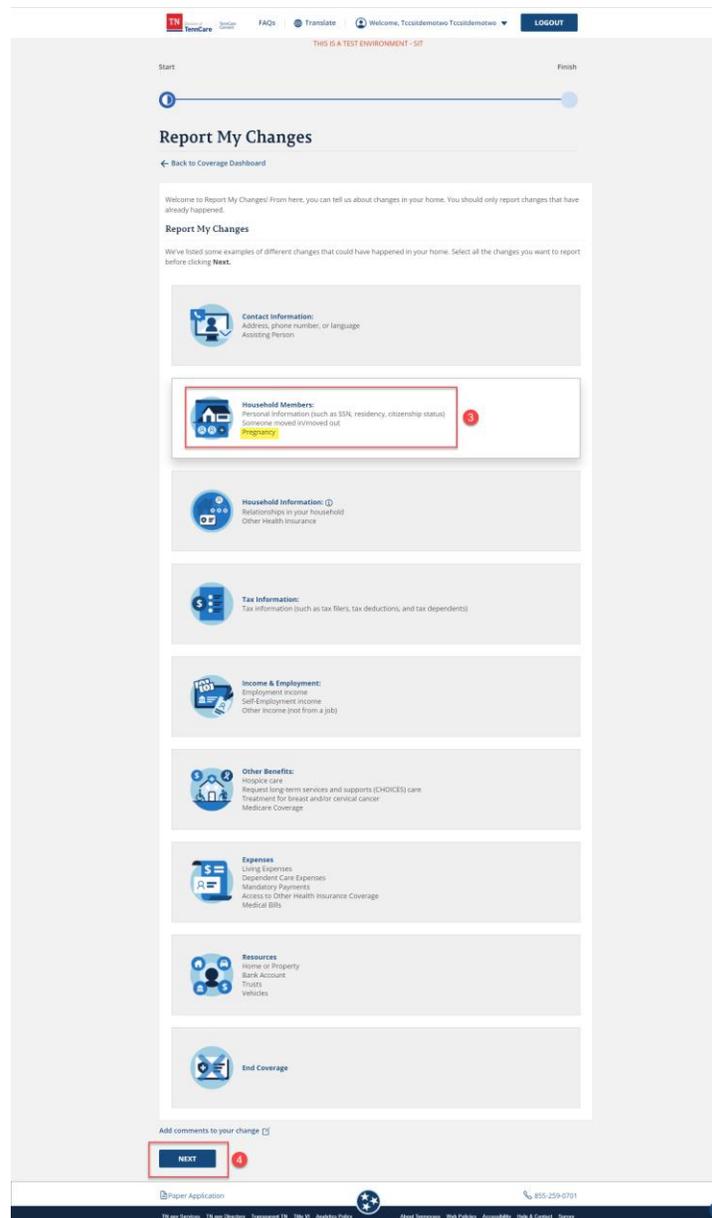
Paper Application | 855-259-0701

TN.gov Services | TN.gov Directory | Transparent TN | Title VI | Analytics Policy | About Tennessee | Web Policies | Accessibility | Help & Contact | Survey

**Step 3:** As you click on the **Report A Change** button, you will be navigated to the **Report My Changes** gatepost screen.

The screen displays separate tiles for the different changes one can report.

In order to **add a pregnancy** for an existing individual, click on the red-outlined tile which will take you to the **People In Your Home** module, wherein the **Pregnancy** section resides.



**Step 4:** As you click on the tile, which will be highlighted in white, the **Next** button will be enabled. Click on **Next** to navigate to the module.

**Step 5:** Navigate to **Summary of People In Your Home**, to review information on the case and make changes to existing information or add any new information.

To add pregnancy for Maria Foster, use the **Edit** button to navigate to the corresponding details screen

The screenshot shows a web application interface for managing household members. At the top, there is a navigation bar with the TN logo, 'TennCare' and 'TennCare Connect' links, 'FAQs', 'Translate', a user profile 'Welcome, Tccsitedemotwo Tccsitedemotwo', and a 'LOGOUT' button. Below the navigation bar, a progress indicator shows three steps: 'Start' (completed with a green checkmark), 'People' (current step with a blue circle and a play button icon), and 'Finish' (pending with a blue circle). The main heading is 'Summary of People in Your Home'. Below the heading is a 'Back to previous page' link. A yellow warning box contains a triangle icon and text: 'Has someone moved into your home? Tell us by clicking **Add Another Person**. Has someone moved out of your home? Tell us by clicking **Remove** in that person's row below.' Below this is a text block: 'Take a look at the table below to make sure the facts you entered are correct. If you need to add more or make changes, do that now before clicking **Next**.' A table with two columns, 'Name' and 'What Changed?', lists household members. The first row, 'Maria Foster, 32 F', is highlighted with a red border and has an 'EDIT' button with a red '5' notification badge and a 'Remove' link with a question mark icon. The second row, 'Corry Foster, 6 F', has an 'EDIT' button and a 'Remove' link with a trash can icon. Below the table is an 'Add Another Person' link with a question mark icon. At the bottom of the main content area is an 'Add comments to your change' link with a speech bubble icon and a 'NEXT' button. The footer contains 'Paper Application', a phone icon with '855-259-0701', and a navigation menu with links: 'TN.gov Services', 'TN.gov Directory', 'Transparent TN', 'Title VI', 'Analytics Policy', 'About Tennessee', 'Web Policies', 'Accessibility', 'Help & Contact', and 'Survey'. A user profile icon is in the bottom right corner.

THIS IS A TEST ENVIRONMENT - SIT

Start People Finish

## Summary of People in Your Home

[← Back to previous page](#)

**⚠** Has someone moved into your home? Tell us by clicking **Add Another Person**.  
Has someone moved out of your home? Tell us by clicking **Remove** in that person's row below.

Take a look at the table below to make sure the facts you entered are correct. If you need to add more or make changes, do that now before clicking **Next**.

Name	What Changed?	
Maria Foster, 32 F	Click Edit to confirm Maria Foster's Information	<b>EDIT</b> <span>5</span> Remove <span>?</span>
Corry Foster, 6 F	Click Edit to confirm Corry Foster's Information	<b>EDIT</b> Remove <span>🗑</span>

[Add Another Person](#) ?

[Add comments to your change](#) 🗨

**NEXT**

Paper Application 855-259-0701

TN.gov Services TN.gov Directory Transparent TN Title VI Analytics Policy About Tennessee Web Policies Accessibility Help & Contact Survey

**Step 6:** Edit button will take you to the first screen in the **People In Your Home** module i.e. **Demographics**. You can see the screen is pre-filled with information already present on the case and can go ahead and click **Next** to navigate to the next sub-screen called **Additional Details**.

The screenshot shows the 'People in Your Home' form in the TN Care system. The form is pre-filled with information for Maria Foster. The form is divided into several sections: Demographics, Personal Information, Alternative Name Information, Personal Details, Applying for Coverage, Social Security Information, Citizenship, Living Arrangement, Race, and Ethnicity. The 'NEXT' button is highlighted with a red box at the bottom of the form.

**People in Your Home**

Demographics Additional Details

We'll show you the information you have on file for your case below.

You can tell us about everyone in your home. Start with yourself. Then add other people who live with you.

**Do include:**

- Yourself
- Your spouse
- Your children or stepchildren under 21 who live with you
- Anyone you include on your tax return, even if they don't live with you
- Anyone else under 18 who you take care of and lives with you

**You DON'T have to include:**

- Your parents who live with you, but file their own tax return (if you're over 21)
- Other adult relatives who file their own tax return

**Children under 21 also include:**

- Parents or stepparents who live with you
- Siblings or stepsiblings who live with you
- Your children or stepchildren under 21 who live with you
- Anyone you include on your tax return, even if they don't live with you

**Head of Household: Maria Foster**

**Personal Information**

\*First Name  Middle Initial  \*Last Name  Suffix

**Alternative Name Information**

\*Is Maria Foster known by any other name?  
 No

**Personal Details**

\*Gender

\*Date of Birth

**Applying for Coverage**

\*Is Maria Foster applying for coverage with us?  
 Yes

**Social Security Information**

We only need this information if you want coverage and have an SSN. Having your SSN can be helpful even if you don't want coverage since it can speed up the application process. We use SSNs to check income and other information to see who is eligible for help with health coverage costs.

If you have a work only SSN, don't enter it here. Just leave the SSN blank. If someone wants help getting an SSN, call 800-772-1213 or visit [www.socialsecurity.gov](http://www.socialsecurity.gov). TTY users should call 800-325-0776.

SSN

**Citizenship**

\*Is Maria Foster a United States citizen or national?  
 Yes

\*Is Maria Foster a naturalized or derived US citizen?  
(This usually means you were born outside the U.S.)  
 No

**Living Arrangement**

\*Living Arrangement

\*Is Maria Foster a Tennessee Resident?  Yes

\*Is Maria Foster temporarily living out of state?  
 Not an option

Please tell us this person's race. You don't have to answer this question if you don't want to. This answer will not be used to make a decision about your coverage.

**Race**

American Indian / Alaskan Native

Asian Indian

Black / African American

Chinese

East Asian

Filipino

Hawaiian / Chamorro

Japanese

Korean

Native Hawaiian

Other Asian

Other Pacific Islander

Pacific

Samoan

Vietnamese

White

Unknown

Other

\*Is Maria Foster a member of a federally recognized tribe?  
 No

**Ethnicity**

If Hispanic or Latino, please select Maria Foster's ethnicity (This question. This answer will not be used to make a decision about your coverage.)

Non-Hispanic

Add comments to your change

**NEXT**

**Step 7:** On the **Additional Details** screen, you will be able to find a section on Pregnancy. Here, since Maria had no previously reported pregnancies, the question “Is Maria Foster pregnant or has she been pregnant in the last 5 months?” is pre-filled as ‘No’

THIS IS A TEST ENVIRONMENT - SIT

Start People Finish

## Additional Details

[← Back to previous page](#)

Demographics Additional Details

We'll show you the information you have on file for your case below.

**Maria Foster**

**Pregnancy**

\*Is Maria Foster pregnant or has she been pregnant in the last 5 months?

No

Add comments to your change

**NEXT**

Paper Application

855-259-0701

TN gov Services TN gov Directory Transparent TN Title VI Analytics Policy About Tennessee Web Policies Accessibility Help & Contact Survey

To add pregnancy details for Maria, the question should be marked as **Yes**, to then be presented with more conditional questions for details.

**Step 7(a):** To indicate that Maria is still pregnant and is reporting her due date. Click **Next** to be redirected to the **Summary of People In Your Home** screen

THIS IS A TEST ENVIRONMENT - SIT

Start People Finish

## Additional Details

[← Back to previous page](#)

Demographics Additional Details

We'll show you the information you have on file for your case below.

**Maria Foster**

**Pregnancy**

**\*Is Maria Foster pregnant or has she been pregnant in the last 5 months?**  
Yes

**\*How many babies is Maria Foster expecting from this pregnancy?**  
1

**\*Has Maria Foster had the baby?**  
No

**\*Is Maria Foster still pregnant?**  
Yes

**\*What is Maria Foster's due date?**  
It's ok to tell us an approximate date if you're not sure.  
02/02/2022

Add comments to your change

**NEXT**

Paper Application 855-259-0701

TN gov Services TN gov Directory Transparent TN Title VI Analytics Policy About Tennessee Web Policies Accessibility Help & Contact Survey

OR

**Step 7(b):** To indicate that the pregnancy has ended and to add details of the newborn. Click **Next** to be redirected to **Summary of People In Your Home** screen

**TN** Division of **TennCare** TennCare Connect | [FAQs](#) | [Translate](#) | Welcome, Tccsitledmotwo Tccsitledmotwo | [LOGOUT](#)

THIS IS A TEST ENVIRONMENT - SIT

Start | People | Finish

## Additional Details

[← Back to previous page](#)

Demographics | **Additional Details**

We'll show you the information you have on file for your case below.

**Maria Foster**

### Pregnancy

\*Is Maria Foster pregnant or has she been pregnant in the last 5 months?  
Yes

\*How many babies is Maria Foster expecting from this pregnancy?  
1

\*Has Maria Foster had the baby?  
Yes

**\*When did Maria Foster have the baby?** 7  
It's ok to tell us an approximate date if you're not sure.  
12/25/2021

\*Do you want to add a baby?  
Yes

\*How many babies were born?  
1

### Add a Baby

\*First Name: BabyFN | Middle Initial: | \*Last Name: BabyLN

\*Date of Birth: 12/25/2021

\*Gender: Female

SSN: XXX-XX-XXXX

Add comments to your change

**NEXT**

[Paper Application](#) | [855-259-0701](#)

TN.gov Services | TN.gov Directory | Transparent TN | Title VI | Analytics Policy | About Tennessee | Web Policies | Accessibility | Help & Contact | Survey

**Step 8:** Navigate to **Summary of People In Your Home** to review the newly added pregnancy information for Maria Foster. In this scenario, the **What Changed?** column is reflecting information as entered in **Step 7(b)** as an example.

[FAQs](#) | [Translate](#) | Welcome, Tccsitledemotwo Tccsitledemotwo

LOGOUT

THIS IS A TEST ENVIRONMENT - SIT

Start
People
Finish

## Summary of People in Your Home

[← Back to previous page](#)

**⚠** Has someone moved into your home? Tell us by clicking **Add Another Person**.  
 Has someone moved out of your home? Tell us by clicking **Remove** in that person's row below.

Take a look at the table below to make sure the facts you entered are correct. If you need to add more or make changes, do that now before clicking **Next**.

Name	What Changed?	
Maria Foster, 32 F	<p>Is Maria Foster pregnant or has she been pregnant in the last 5 months? Yes</p> <p>How many babies is Maria Foster expecting from this pregnancy? 1</p> <p>Has Maria Foster had the baby? Yes</p> <p>Additional questions were updated. Click <b>Edit</b> to review the updated information.</p>	<div style="border: 1px solid #000; padding: 5px; margin-bottom: 5px; width: 50px;">EDIT</div> Remove ⓘ
Carry Foster, 6 F	Click Edit to confirm Carry Foster's Information	<div style="border: 1px solid #000; padding: 5px; margin-bottom: 5px; width: 50px;">EDIT</div> Remove 🗑️

[Add Another Person](#) ⓘ

Add comments to your change ⓘ

NEXT

[Paper Application](#)

855-259-0701

[TN.gov Services](#) | [TN.gov Directory](#) | [Transparent TN](#) | [Title VI](#) | [Analytics Policy](#)

[About Tennessee](#) | [Web Policies](#) | [Accessibility](#) | [Help & Contact](#) | [Survey](#)

**Step 9:** Click **Next** to proceed in the report my changes flow and towards the **Finish** module to submit the change.

  [FAQs](#) | [Translate](#) | [Welcome, Tccsitledemotwo Tccsitledemotwo](#)  [LOGOUT](#)

THIS IS A TEST ENVIRONMENT - SIT

## Thanks for updating your information!

Your Change tracking number is **T20728608**.

This number is important and might help you later so be sure to save it in a safe place.

Your update was submitted to TennCare on **01/20/2022**.

### What Happens Next

We're reviewing your application now. It may take us a few days to make a decision.

If we need more information from you, you'll get a letter that tells you what we need and when the information is due back.

If we can make a decision with the facts we have, you'll get a letter that tells you what we decide.

If you have documents that you think we may ask you for after we review your application (like bank account statements, job information, or proof of your resources), you can click the **Upload Documents** button below to send them now.

### Print Your Change Report

A copy of this application will be saved in your TennCare Connect account so you don't have to print it or save it on your computer. You can review it anytime by logging in to your account. But if you want to print it out or save it for your records, remember that it includes a lot of your private information.

Are you using a computer in a library, community center, or other public place? If so, do these 3 things before you go:

- Remember to pick up your printed copy from the printer if you printed a copy.
- If the printer jams or fails to print, contact someone at your location to help you.
- After you're finished, be sure to log out and close TennCare Connect.

To print, click **Print** button below.

[Print](#) 

If you're having trouble printing your Change check out our [FAQ page](#).

[Upload Documents](#) 

[NEXT](#)

 Paper Application  [855-259-0701](#)

[TN gov Services](#) [TN gov Directory](#) [Transparent TN](#) [Title VI](#) [Analytics Policy](#) [About Tennessee](#) [Web Policies](#) [Accessibility](#) [Help & Contact](#) [Survey](#) 